CODING TECHNOLOGY
Fall 2013 – Summer 2015

INDIANA UNIVERSITY SOUTHEAST
ALLIED HEALTH SCIENCES
CERTIFICATE PROGRAM

Students interested in the Coding Technology Program should contact the School of Natural Sciences (812) 941-2284 for an advising appointment. Questions pertaining to the coding career, job opportunities, and certification can be directed to Sandra Johnson, MS, CMA, CPC, Senior Lecturer, at (812) 941-2078 or sanljohn@ius.edu.

PROGRAM DESCRIPTION

Degree – Certificate	18 hours of class study
Student Training	Students are trained in ICD-9-CM, CPT and HCPCS coding for all health care settings. Introduction to ICD-10-CM is presented. Upon completion of certificate, students are eligible to sit for the Certified Professional Coder (CPC) exam administered by the American Academy of Professional Coders (AAPC). With additional onsite hospital training, students can sit for the Certified Coding Specialist (CCS) exam administered by the American Health Information Management Association (AHIMA). Work experience is strongly recommended prior to taking either of these exams.
Program Population	Recent high school graduates, transfer students or adults returning to school who are interested in the coding process
Courses Required:	Day and evening courses are offered on an alternate basis

OPPORTUNITIES FOR FURTHER EDUCATION/TRANSFERABILITY
Credits are transferable toward the A.A. or B.S. degree programs. Program director/coordinator or faculty can supply information about applicable degrees.

CURRICULUM

This curriculum is offered to students seeking only the Medical Coding Specialist Certificate. This is the recommended schedule students should follow.

1st Semester	2nd Semester	3rd Semester
AHLT-C150 *Body Structure & Function*	AHLT-R200 **OR** MICR-J200 *Pathology* *Microbiology*	AHLT-M391 *Medical Coding II*
AHLT-M195 *Medical Terminology*	AHLT-M390 *Medical Coding I*	AHLT-M392 *Intro to HIM/Reimbursement Methodology*
6 credits	**6 credits**	**6 credits**

Total Credits: 18

Elective Courses Added: M350 – Medical Science I-Pharmacology

Prerequisite Courses
- Medical Terminology is required before enrolling in Medical Coding I.
- Body Structure and Function is required before enrolling in Pathology.
- Medical Coding I is required before enrolling in Intro to HIM/Reimbursement Methodologies

JOB OPPORTUNITIES

Employment   Hospitals, clinics, physician offices, ambulatory surgical centers, long-term care/rehabilitation facilities, diagnostic laboratories, insurance companies, industry

Placement   The campus Career Development Center maintains online listings

JOB REQUIREMENTS

Nature of Work   Analysis/abstraction of health records to code and classify all diagnoses and procedures for reimbursement purposes and relate to the medical necessity of each. Understand the coding process as it relates to billing.

Special Aptitudes   Dependability, interest in applied science, emphasis on accurate performance, personal responsibility, accountability, detail orientation, maintain confidentiality of privileged patient information

Certification   Graduates are eligible to sit for the CPC exam (AAPC) or CCS exam (AHIMA). Exams are recommended for those with 1-2 years of coding experience. Those with less experience upon completion of a certificate program can apply to sit as an Apprentice (CPC-A) or Certified Coding Associate (CCA).

APPLICATION/ADMISSION PROCEDURES

Enrollment   Open enrollment to qualified applicants

Procedure Contact: IU Southeast Admissions Office, UC102
4201 Grant Line Road
New Albany, IN 47150
(812) 941-2212 or (800) 852-8835
www.ius.edu/admissions

Transfer Previous credits must be evaluated by the admissions office

ADDITIONAL CAREER INFORMATION

American Academy of Professional Coders (AAPC)
2480 S. 3850 West
Salt Lake City, UT 84120
800-626-2633
www.aapc.com

American Health Information Management Association (AHIMA)
233 N. Michigan Ave.
Chicago, IL 60601
312-233-1100
www.ahima.org