

Checkout with Delivery

- 1. Choose **Deliver to Address**.
- 2. Enter an address for delivery and select Continue to Next Step.
- 3. Recommended Stores are FedEx Office locations that have been specifically identified by your organization to support your program (such as on-site or near-site locations), and are identified with a "star" icon. If enabled for your account, you can switch between the full FedEx office network of 2000+ locations, and your organization's Recommended Stores, by selecting the View Recommended Stores Only checkbox. If not enabled for your account, you will proceed directly to the next step: Delivery Method.

NOTE: On-site locations and hotel/convention center locations may not be displayed unless View Recommended Stores Only is checked.

4. Select a **Production Location** and select **Continue to Next Step** to choose your **Delivery Method**.

		+ ADD PROMO CODE	
Shipping Address	EDIT	+ ADD PROMO CODE	
2. Production Location		Cart Summary	EDIT
Select a FedEx Store to produce your order.		10, 1000	
1234 Central Ave, St. Petersburg, FL, United States of Americ	a Show Map	Custom Product Oty:7	\$3.43
View Recommended Stores Only		Subtotal	\$3.43
1.St Petersburg FL Tyrone Sq	2.1 mi	Handling	\$0.00
2755 Tyrone Blvd N. St Petersburg FL, 33710		Shipping	TBD
* Recommended Store		Tax	TBD
SHOW DETAILS 🔻			
		Total Discount	-\$2.03
 2.Tampa FL Downtown 	19.2 mi	Estimated Total	\$1.40

 Choose a Delivery Method. FedEx Office Local Delivery service is available for recipients within 30 miles of a FedEx Office production location. Local Delivery discount (if applicable) will be reflected in the Total Discount at Order Summary.

NOTE: For FedEx shipping: enter a Shipping Account Number to bill shipping directly to your FedEx account. Enter a Shipping Reference ID if needed or required.

6. Complete required fields for **Contact and Payment Information**.

NOTE: Specific billing information such as Department Code, Cost Center etc. may be required at checkout.

7. Review your Order Summary and click Submit Order.